

EARLY LEARNING STRATEGY GROUP AND SCHOOL READINESS COUNCIL
MEETING AGENDA
 June 1st, 2016
 TIME: 1:00-3:00
 HOST: HFSC RESEARCH AND EDUCATION BUILDING

Members

ELSG Co-Chairs: Talhaht Mannan, Liz Gaffney

SRC Co-Chairs: Amy Anderson, Justin Dorsey

SRC Liaison: Maegan Adams

ELSG Members: Amy Litke, Aniella Fignon, Adrienne Ricciardi, Barbara Heidenis, Colleen Krieger, Darlene Hurtado, David Tompkins, Dorothy Zyla, Liz Donnellan, Geethika Fernando, Linda Heiten, Heidi Levitz, Kim Jackson, Jennifer Hernandez, Joline Wruock, Judith Alvarado, Julie Arcila, Justin Dorsey, Kate Lincoln, Kris Keidel, Wynter Lapila, Lauren Pederson, Michele Eathorne, Mary Lombardi, Ryan Morgan, Kyle Pilon, Robin Sparks, Sarah Flythe, Sarah Mahaffy, Nancy Sarra, Shermane Fletcher, Tracey Madden-Hennessey, Joe Vaverchak, Talhaht Mannan, Maegan Adams, Liz Gaffney, Amy Anderson

SRC Members: Adrienne Ricciardi, Amy Litke, Colleen Krieger, Dorothy Zyla/Sarah Flythe, Heidi Levitz, Joe Vaverchak, Justin Dorsey, Kate Lincoln, Kim Jackson, Kris Keidel, Kyle Pilon, Liz Donnellan/Mary Lombardi, Michele Eathorne/Shermane Fletcher/Tracey Madden-Hennessey, Talhaht Mannan, Robin Sparks, Nancy Sarra

Time	Discussion	Facilitated by	Questions Raised	Actions to take/Comments Notes
12:45 -1:45	School Readiness Council	Maegan	<ul style="list-style-type: none"> • <i>Slot Utilization</i> • <i>Budget Updates FY 16, FY 17</i> • <i>Vacancies</i> • <i>T2K</i> • <i>QE</i> • <i>Providers</i> • <i>Policies & By-Laws</i> • <i>Next Year & Sub Committees</i> 	<ul style="list-style-type: none"> • <i>Fully Utilized- BGC only one slot left to fill</i> • <i>Budget Cuts- none to QE but Slots yes, may come from programs that have had unutilized slots or may come from a generic cut across the board. 1.5 combined priority, competitive and CDC</i> • <i>Vacancies- Health, Parent Representation- Kim will look. Jen and Sarah? Adrienne, HFSC health care provider.</i> • <i>T2K, Parent Café- there weren't too many individuals but it was the first nice day, look towards making adjustments for next year. Last day of extended hour's tomorrow- 6/2 looking to add additional days in August. The Books for classrooms being delivered, narratives due to Maegan to get out to all principals and building admins. All Kissing Hand Books are in, will be distributed in August.</i> • <i>For next year there will be better planning for the Parent Café- more time was needed to prep. Is it possible to record the video/run the PowerPoint w/ sound to post</i>

				<p><i>on website, use different languages?</i></p> <ul style="list-style-type: none"> • <i>Add locations for the parent cafes to help accommodate more individuals- HRA policy council, family lit/adult ed.</i> • <i>Discussion around the physical dates and registration, Maegan will look into the concerns.</i> • <i>QE- funds still need to be spent by some programs to close out FY 16. For FY 17 Decided on Beth Young and Liz Parmelee for Coaching, letters will go out, and we will sit with them to determine plan of action. PD is being planned for next year as well.</i> • <i>Providers- CSRPPES went out Due July 29, Moving our meeting dates to align more with State Liaison Meetings, Scheduling PowerTeacher Training in the Summer,</i> • <i>Policies were approved, by-laws went out in August 26, we discussed changing the name to operating procedures- went out November 3, no meeting in December, and was forgotten. Policies and bylaws will be reviewed over the summer and will need to be approved in September. Motion to approve by-laws with the revisions that were made by Liz, second, Kim. All in favor.</i> • <i>Next year committees? T2K- No one, QE No one, Policy Review- Kyle, Kim, RFP- Heidi</i> • <i>Let the council know about possible cuts and decisions from the state VIA email to determine if executive committee needs to meet and whether or not the council will need to make cuts.</i>
1:45-2:50	Early Learning Strategy Group	Talhaht Liz Joe Darlene Ryan	<ul style="list-style-type: none"> • <i>Chronic Absenteeism: report</i> • <i>Early Learning Grant Extension Request: vote</i> • <i>Equity Learning Partnership with Discovery Community Collaborative 2016 Exploratory Grant Opportunity: Vote</i> • <i>MOU-membership</i> • <i>Summer Learning- Liz/Ryan</i> • <i>VROOM materials: Discuss how to incorporate into work of the ELSG.</i> • <i>Breakout into workgroups to review changes to framework. ***Minutes need to be taken for each group and handed to</i> 	<ul style="list-style-type: none"> • <i>CA- Wynter is going through the schools and “fixing” issues. There has been improvement across the district with the CA rates.</i> • <i>Maegan is going to be adding to attendance codes. PowerSchool will be updated and new training will take place in the summer/fall.</i>

			<i>Liz at end of the meeting.</i>	
2:50-3:00	Wrap Up	Talhaht Liz		
